



**NORTHGATE**  
*High School*

# Provider Access Policy

Respect | Determination | Teamwork

**Review period:** Annual

**Review by:** The Senior Management Team and the Careers Leader

**Date Reviewed:** May 2026

**Next Review:** May 2027

# Provider Access Policy

## 1. Introduction

- 1.1** This policy statement sets out Northgate High School's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997; The Department of Education, July 2021: "Baker Clause" and the Provider Access Legislation, January 2023.

## 2. Rationale

- 2.1** High quality careers education and guidance in school is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.
- 2.2** As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

## 3. Commitment

- 3.1** Northgate High School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Northgate High School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.
- 3.2** Northgate High School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

## 4. Aims

- 4.1** Northgate High School's policy for Access to other education and training providers has the following aims:
- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
  - To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
  - To reduce drop out from courses and avoid the risk of students becoming NEET (young people not in education, employment or training).

## 5. Student entitlement

- 5.1** Northgate High School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or apprenticeships.
- 5.2** All students in years 8-13 are entitled:
- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
  - to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions, National Apprenticeship Week, National Careers Week, our annual Careers Fair, employer talks, trips and visits and taster events;
  - to understand how to make applications for the full range of academic and technical courses.

## **6. Management of provider access requests**

**6.1.** A provider wishing to request access should contact Victoria Calder, Careers Leader who may be contacted by telephone or email:

Telephone: **01473 210123**

Email: **careers@northgate.suffolk.sch.uk.**

## **7. Grounds for granting requests for access**

**7.1** Access will be given for providers to attend during school assemblies, timetabled Careers lessons, and Careers or Raising Aspirations events that Northgate High School is arranging. Students may also travel to visit another provider as part of a trip organised in partnership with Northgate High School.

## **8 Details of premises or facilities to be provided to a person who is given access**

**8.1** Northgate High School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. Computer rooms may also be able to be arranged. The Careers Leader will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

**8.2** Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Suite, which is managed by the Careers Leader. The Careers Suite is available to all students at lunch and break times and throughout the day for Sixth Form students.

## **9. Live/Virtual encounters**

**9.1** Northgate High School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

## **10. Parents and Carers**

**10.1** Parental involvement is encouraged, and parents may be invited to attend events to meet providers.

## **11. Management**

**11.1** The Careers Leader coordinates all provider requests and is responsible to the Senior Leadership Team line manager.

## **12. Opportunities for access**

**12.1** A number of events, integrated into the school's Careers Programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 8</b>		PSHE  School Careers Fair	Parents' Evening – opportunity for parents/ carers to speak to Careers team  University Visit
<b>Year 9</b>	Careers Lessons (6 per student over academic year)  Assemblies across the year  Suffolk Skills Show	Careers Lessons (6 per student over academic year)  Assemblies across the year  Year 9 Options Evening  School Careers Fair	Careers Lessons (6 per student over academic year)  Assemblies across the year  University Visit
<b>Year 10</b>	Careers Lessons (7 per student over academic year)  Assemblies across the year  Information Evening  Visits to Colleges/ Universities  Weekly Careers Talks	Careers Lessons (7 per student over academic year)  Parents' Evening  Assemblies across the year  Work Experience launch  AIM Apprenticeships assembly  School Careers Fair  Weekly Careers Talks	Careers Lessons (7 per student over academic year)  Assemblies across the year  Visits to Colleges  Enterprise Day  5 days Work Experience
<b>Year 11</b>	Careers Lessons (7 per student over academic year)  Assemblies across the year  Post-16 Pathways PSHE session in Hall  SEN/PP Supported by Transitions Coach and Careers Adviser throughout the year  One-to-one Careers Guidance Interviews with Careers Adviser  Pathways Evening  You and Your Future Forms  6th Form Open Event  Visits to Colleges  Weekly Careers Talks	Careers Lessons (7 per student over academic year)  Assemblies across the year  SEN/PP Supported by Transitions Coach and Careers Adviser throughout the year  One-to-one Careers Guidance Interviews with Careers Adviser  Employer Talks  AIM Apprenticeships  School Careers Fair  Mock Interviews  Weekly Careers Talks	Careers Lessons (7 per student over academic year)  Assemblies across the year  SEN/PP Supported by Transitions Coach and Careers Adviser throughout the year  One-to-one Careers Guidance Interviews with Careers Adviser  September Pathways Transition session in Hall  Support on GCSE Results Day  Oxbridge Conference

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
<b>Year 12</b>	<p>Assemblies across the year</p> <p>One-to-one Careers Guidance Interviews with Careers Adviser</p> <p>Careers Lesson</p> <p>Personal Careers Action Plan</p> <p>Weekly Careers Talks: HE</p> <p>Work Experience Opportunities</p> <p>Parent Tutor Evening</p>	<p>Assemblies across the year</p> <p>One-to-one Careers Guidance Interviews with Careers Adviser</p> <p>Careers Lesson</p> <p>Personal Careers Action Plan</p> <p>Weekly Careers Talks: Employers</p> <p>Work Experience Opportunities</p> <p>Parent's Evening</p> <p>Next Steps Evening</p> <p>AIM Apprenticeships</p> <p>School Careers Fair</p> <p>Mock Interviews</p>	<p>Assemblies across the year</p> <p>One-to-one Careers Guidance Interviews with Careers Adviser</p> <p>Careers &amp; Wellbeing Day</p> <p>Personal Careers Action Plan</p> <p>UCAS HE Discovery Event at University of Suffolk</p> <p>Oxbridge Conference</p> <p>Work Experience Opportunities</p>
<b>Year 13</b>	<p>Assemblies across the year</p> <p>One-to-one Careers Guidance Interviews with Careers Adviser</p> <p>Weekly Careers Talks: HE/UCAS/Personal Statements</p> <p>Mock Interviews</p>	<p>Assemblies across the year</p> <p>One-to-one Careers Guidance Interviews with Careers Adviser</p> <p>Weekly Careers Talks: Employers – including CVs/Spec Letters/Interview Techniques</p> <p>Parent's Evening</p> <p>AIM Apprenticeships</p> <p>School Careers Fair</p>	<p>Assemblies across the year</p> <p>One-to-one Careers Guidance Interviews with Careers Adviser</p> <p>Support on A Level Results Day</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

## 13. Complaints Procedure

**13.1** Any complaints about this policy should be raised to Samantha Armstrong, Assistant Headteacher Personal Development and Extended Curriculum, email: [info@northgate.suffolk.sch.uk](mailto:info@northgate.suffolk.sch.uk) marked FAO Samantha Armstrong. Samantha Armstrong will raise the complaint to Rowena Mackie, Headteacher of Northgate High School.

## 14. Development

**14.1** This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (Assistant Headteacher, Personal Development and Extended Curriculum) based on current good practice guidelines by the Department for Education.

## **15. Links with other policies**

**15.1** It supports and is underpinned by key school policies including those for Careers, Safeguarding, Equality and Diversity, Data Protection and Special Educational Needs.

## **16. Equality and Diversity**

**16.1** Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Northgate High School is committed to encouraging all students to make decisions about their future based on impartial information.

## **17. Monitoring review and evaluation**

**17.1** The Policy is monitored and evaluated annually via the Senior Leadership Team.

# APPENDIX

## 1. Providers who have been invited into Northgate High School to date include:

- Anglia Ruskin University
- British Army
- Central College of Animal Studies
- Colchester Institute
- Imperial, London
- Inspire Suffolk
- Ipswich Town Charitable Trust
- John Michael Hairdressing Academy
- Key Training Ltd
- Needham Market Academy
- One Sixth Form Centre
- Royal Air Force
- Royal Navy and Royal Marines
- Suffolk New College/Suffolk Rural
- TCHC
- The CTC
- University of Cambridge
- University of East Anglia (UEA)
- University of Essex
- University of Oxford
- University of Suffolk
- West Suffolk College
- WS Training Ltd

## 2. Post-16 destinations of previous students from Northgate High School include:

- Copleston Sixth Form
- John Michael Hairdressing Academy
- Kesgrave Sixth Form
- Key Training Ltd
- Northgate Sixth Form
- One Sixth Form Centre
- Suffolk New College/Suffolk Rural
- West Suffolk College
- WS Training Ltd

