

Year 11
Summer Exams
2026

Mr Bolton
Examinations Officer

A yellow right-angled triangle is positioned in the bottom right corner of the slide, with its hypotenuse facing the top-left.

Timings

Final exams must abide by the rules from JCQ – they are very strict.

You have your own exam timetable on Bromcom - this details the date, time and venue for each of your exams.

Morning exams

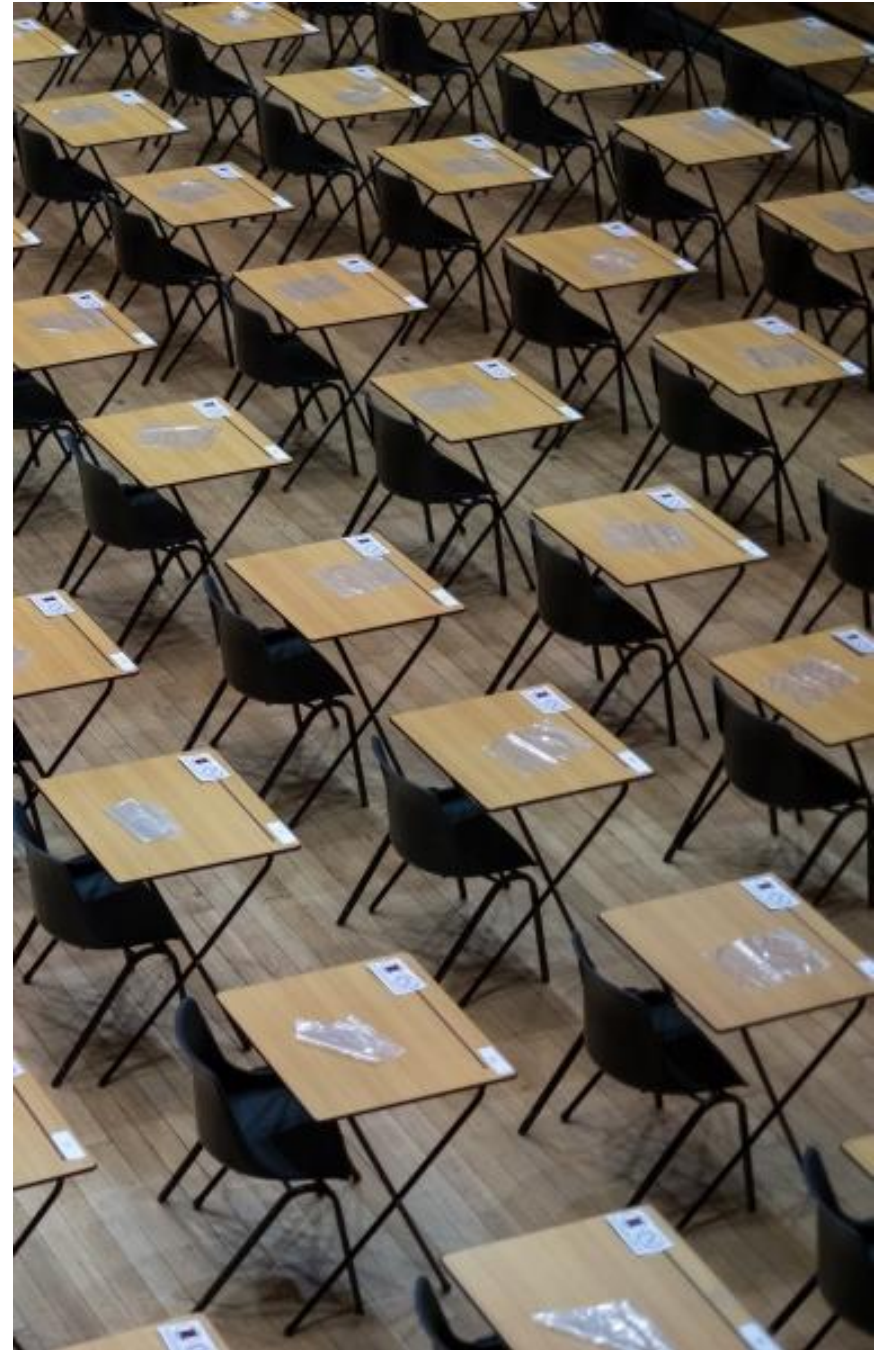
Go straight to exam room meeting point **ADD TIME?**

Afternoon exams

Go to exam room meeting point no later than 13:15

It is **YOUR** responsibility to arrive at the exam room on the correct date and at the correct time...

The exams will not wait for you



Delayed Arrival / Non-Arrival

Exams will abide by the rules from JCQ – they are very strict



In the event of an emergency that might make you late for an exam – ring the school

In the event that you are unable to attend due to illness or injury – ring the school

UNIFORM

You are expected to wear your Northgate school uniform to all your exams, whether on study leave or not.

Leavers' hoodies are not considered as school uniform as far as the exams are concerned.

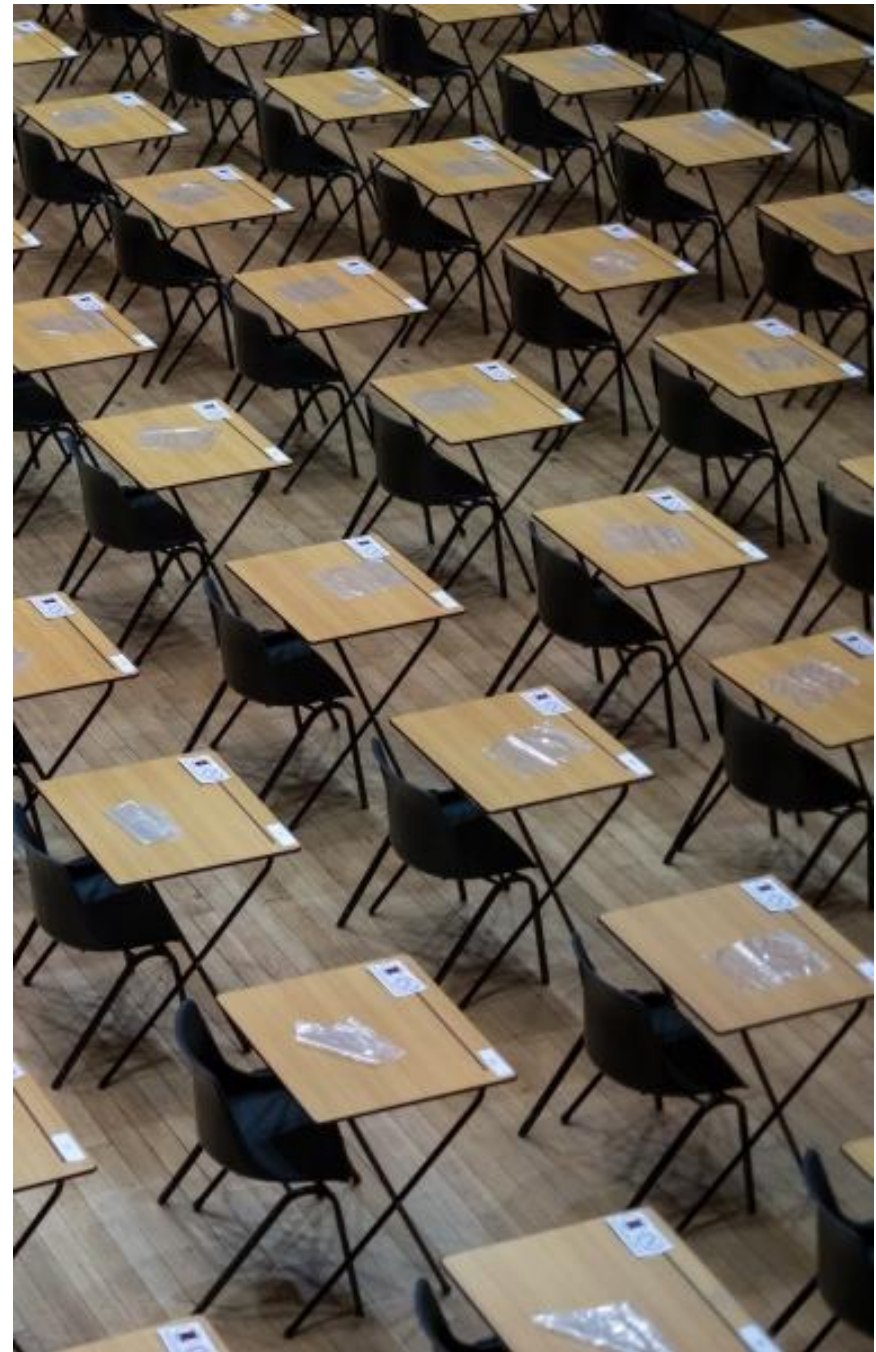
Exam Location

If your exam is in the Sports Hall, Practice Hall or Gym, please arrive outside the main doors into the Sports Centre.

For A13 or 6FSC exams, please wait outside room A32.

It is **YOUR** responsibility to arrive at the exam room on the correct date and at the correct time

The exams will not wait for you



Exam Materials – YOU **CAN** BRING

It is your responsibility to bring the correct materials to each exam – the school **does not** provide these for you

You **can** bring

BLACK pens (at least two)

PENCIL with SHARPENER

RUBBER, RULER, MATHS EQUIPMENT where needed

Pencil cases must be transparent

A CALCULATOR – NO case / cover.

Some exams expect you to use a calculator - **you must provide your own.**

Don't ask the invigilators for one unless yours has stopped working

Water in a clear bottle with no writing or labels.

Exam Materials – YOU **CANNOT** BRING

You **cannot** bring the following items

- Mobile phones
- Ear buds
- Watches of any kind
- Correction fluid
- Food
- Mascots
- Anything in your pockets

You will be asked to confirm that you do not have these items before the exam begins.

Examinations are conducted according to very strict national guidelines.

Any breach of regulations must be reported to the exam board; the consequences can be severe:

- Disqualification from the exam
- Disqualification from the subject
- Disqualification from **all** exams

Watches and Mobiles

IF YOU ARE DISCOVERED TO HAVE A MOBILE PHONE OR WATCH IN THE EXAM ROOM, YOU MUST BE REPORTED TO THE EXAM BOARD. DO NOT BRING THEM TO SCHOOL ON EXAM DAYS!

On Site – Out of Sight – BETTER AT HOME



Conduct during the exam – Part 1

YOUR DESK will have a name card on it - it is NOT for writing on

You will always be seated in candidate number order, not in alphabetical order.

DO NOT WRITE ON THE DESKS – a seating register is kept for every exam and any graffiti found will be dealt with as misconduct.

SILENCE in the exam room, as soon as you go in, until you have left.

NO CONTACT with any other candidate is allowed - no waving, note passing, etc. If something falls off your desk, put your hand up and it will be picked up for you.

NO CHEATING is allowed. Cheating can be spotted by the those who mark the exam. It just isn't worth it - if you are caught cheating during exams you may be failed for **all** your subjects.

Conduct during the exam– Part 2

Invigilators will patrol occasionally - they are instructed to do so.

If you finish early, don't look at other candidates even if they have also finished. It can be distracting to those who haven't finished and you could both be excluded.

PUT UP YOUR HAND for more paper, etc.

NO HELP is allowed to be given by invigilators. If you can't understand a question, you must just try and read it more carefully.

IN THE EVENT OF A FIRE ALARM, the room will be evacuated immediately and exam candidates will be kept separate from the rest of the school. You should line up as directed by staff until the "all clear". You should remain in silence throughout the delay.

Toilets

GO TO THE TOILET before you get to the exam room.

Any visits to the toilet are recorded by candidate, date and time.

All visits to the toilet will require an invigilator to accompany you.

After the exam

Until Thursday 4th June:

After the morning exams finish, you will return to lessons.

From Friday 7th June:

Leave the site straight after your exam.

If you are leaving the sports centre, through the car park.

If you are leaving the admin centre or sixth form, through reception.

You will be told of arrangements for the end of each afternoon exam on the day of the exam.

Fire Alarm

If the fire alarm sounds – wait for instruction from the invigilators

- You must remain silent
- The room will be evacuated
- You will stay as an examination group and be separate from the rest of the school
- You will be told to line up in candidate order
- You must remain silent, even when outside
- The invigilators will provide instructions for re-entering the exam room



Your exam timetable

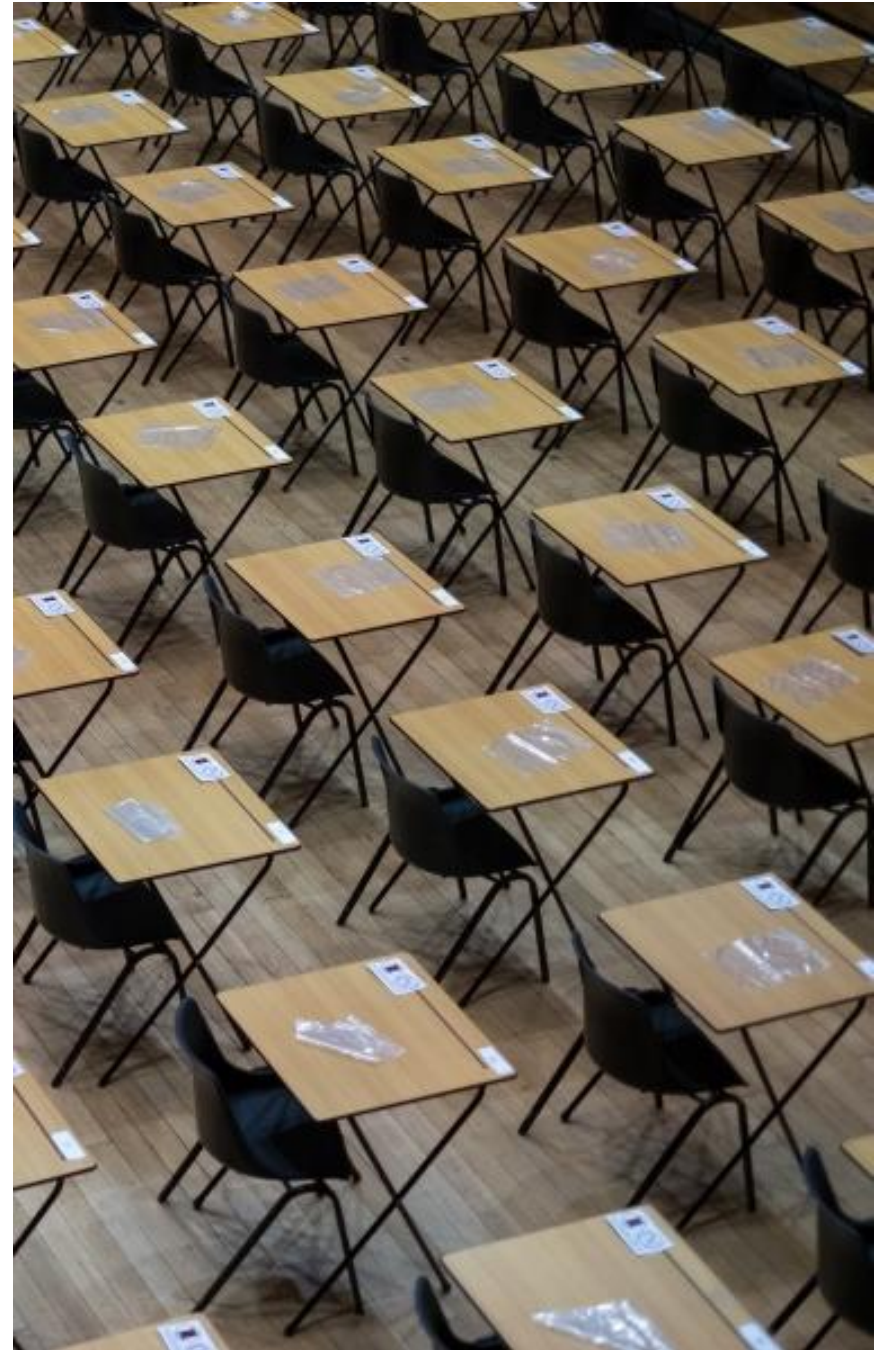
You will have your own examination timetable – it is unique to you and will be different to other students.

Date

Time

Venue

Seat row / number

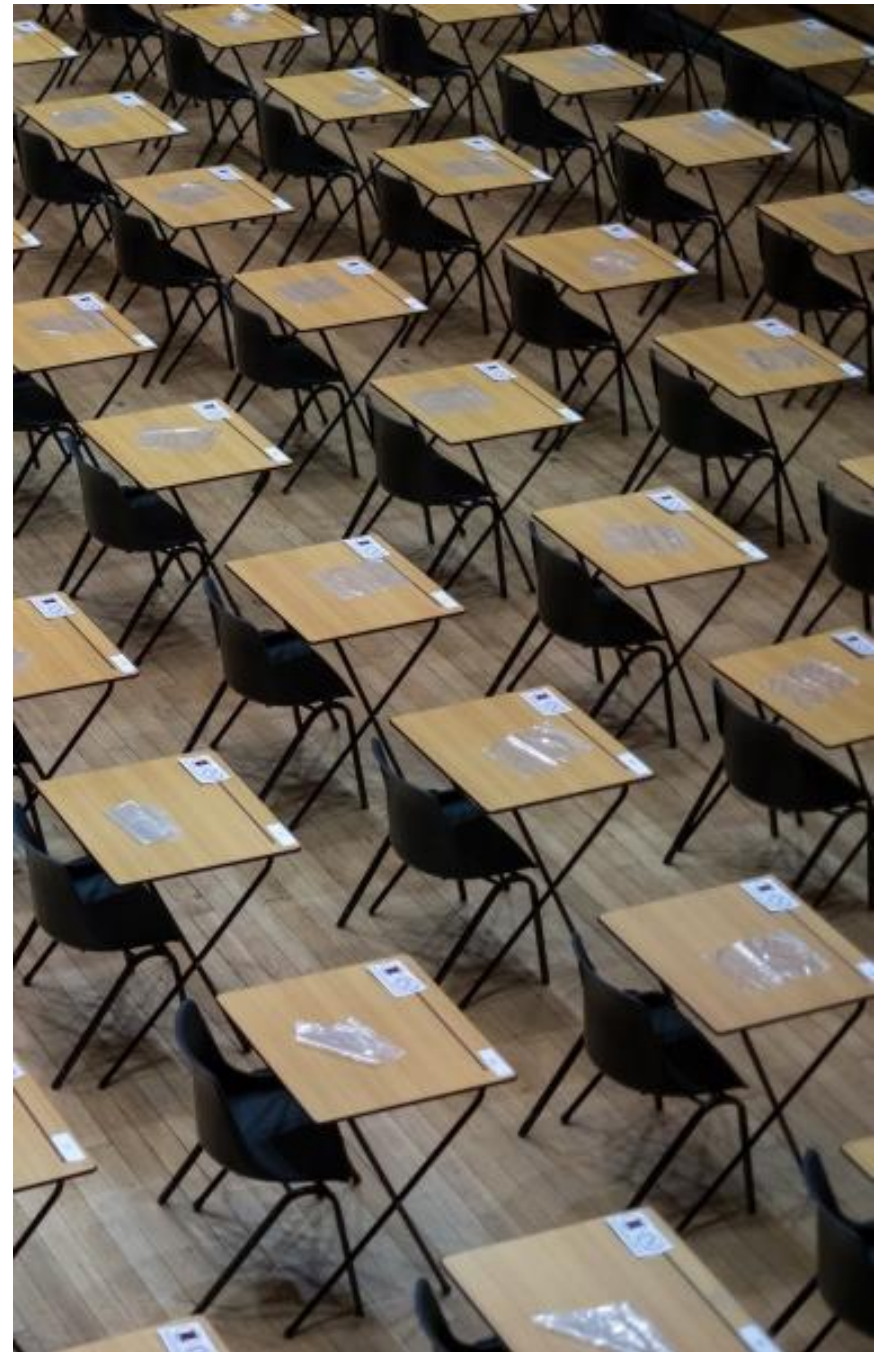


Exam Clash

Two exams at the same time?

Some of you may have had two exams scheduled in one morning or afternoon.

Where this happens one exam has already been moved to a different time/date.



Any issues please see Mr Bolton - my office is in room A28.

Or email – exams@northgate.suffolk.sch.uk

Remember, teachers are here to help - ask if you are
unsure of any exam detail

We wish you every success!