

# Application Process

## Timeline

1

### **School Assemblies (September - December)**

We visit link schools to present an assembly about Northgate Sixth Form.

2

### **Prospectus (October)**

Obtain a copy of our digital Prospectus and blocking scheme, which is available on our website from October: [Click here to view our Prospectus](#)

3

### **Open Evening (October)**

This is an opportunity to visit the facilities at Northgate Sixth Form, meet our staff and students and find out more about the courses on offer.

4

### **Decide on Courses**

The majority of students will be on a 3 A Level Programme. The requirement for starting on 4 A Levels is achieving a GCSE grade 7 or above in all GCSE subjects.

A Level Art, Photography and Design Technology offer the option of completing a task if you have not studied these at GCSE Level. Please discuss this at interview.

5

### **Apply Online (October - January)**

Our online applications open in October and we welcome applications until our deadline at the end of January. Please view the subject information on our website to give you a better understanding of the different courses available. You will be asked to choose 3 subjects and 2 reserve subjects when you apply. If you wish to make any subject changes this can be discussed as part of our interview process. If you wish to change anything on your application once it has been submitted then please e-mail [northgatesixthform@northgate.suffolk.sch.uk](mailto:northgatesixthform@northgate.suffolk.sch.uk).

**6 Interview Evenings (November - March)**

We interview all applicants to Sixth Form. The interviews are very relaxed and are an opportunity to discuss your subject choices, future careers plans and provides the opportunity for you to ask any questions you may have. You must submit a copy of your latest school report and any recent predicted grades and/or results of mock exams or assessments prior to your interview. The online application form will reopen to allow you to do this. There will be current students Ambassadors available on the evening to chat to and refreshments are provided. The majority of interviews will take place in February/March after our deadline date.

**7 Offer Letters (November - April)**

Following interview all successful applicants will be sent a conditional offer of place letter detailing the grade requirements for the courses that have been selected.

**8 Induction Day (July)**

All applicants will be e-mailed an invitation to come and spend the day at Northgate Sixth Form. This is a fantastic opportunity to see first hand what it is like to be a Northgate Sixth Form student. You will meet your tutor, other members of your tutor group and will have a session in each of the subjects you have chosen.

**9 Confirming your Place (GCSE Results day in August)**

We advise students to keep their options open and to apply to more than one provider. You are welcome to keep your place open at Northgate Sixth Form until you receive your GCSE results in August. You will then be able to make an informed decision on where you would like to study Post-16.

**10 Enrolment (August)**

Before you start with us in September you must complete enrolment. Further details on how to do this will be provided on Induction day in July.

**11 Keep in Touch**

We understand that choosing the right courses and moving to a new environment can be a difficult time, but we are always on hand to offer support throughout the entire process.

It is very important that you provide both a personal e-mail address and also a parental e-mail. We will send important information throughout the year to the e-mail addresses provided on your application form, so please ensure you check your e-mails regularly.